

**The Villages Aviation Club
By-Laws**

Article I - Name and Location

1. The Villages Aviation Club
2. The principal place of business shall be The Villages of Lake, Sumter and Marion counties.

Article II – Objective

1. The Club exists to promote social, recreational and informational exchange for safe flying.
2. To create a forum for members to organize recreational activities for safe flying.

Article III – Membership

1. Any resident of The Villages possessing a valid ID card shall be eligible for membership upon payment of annual dues. Seasonal renters who possess a valid Villages ID Card may be granted membership for the validity of their card upon payment of annual dues.
2. The Officers shall determine the amount and applicable period of the dues.

Article IV - Officers

1. The officers of the Club shall be elected at an Annual Meeting held in March of each year.
2. All officers shall be full time residents of The Villages.
3. The affairs of the Club will be transitioned to the new officers, who will assume operation of the Club, starting the next month (March)
4. The elected officers of the Club shall serve a (1) year term of office, or until their successors are elected.

President:

The President is the principal officer of the Club and exercises supervision and control of the affairs and business of the Club.

In addition, the president fulfills the following duties and responsibilities:

- a. Promotes the welfare and progress of the Club.
- b. Presides at all meetings of the general membership.
- c. Appoints members to all committees and the Chairman of the nominating committee, or as otherwise specified in these bylaws.
- d. Is an ex-officio voting member of all committees, except the nominating committee.
- e. Issues directives and guidelines to convey instructions necessary to fulfill the duties of the office.

Vice President:

The vice-president assumes all rights and responsibilities in the absence of the President

Treasurer:

- a. The treasurer is responsible for custody of all financial records and properties of the Club.
- b. Keeps an accurate record of all money, funds and other assets.

- c. Regularly reports such accounts and presents such statements to the President as may be required.
- d. The treasurer or his/her agents dispenses funds as the Club's business may require.
- e. The treasurer shall have an audit conducted of the books and records of the Club on an annual basis by a minimum of two (2) club members and a report will be prepared and provided to the membership at the general meeting.

Secretary:

The Secretary shall maintain minutes of all meetings of the membership and board, provide a copy to the officers prior to the monthly meeting, read the unapproved minutes at each meeting, maintain the list of all active members including email addresses.

Webmaster:

The Webmaster establishes and maintains the Club's web site.

Article V - Club Administration

Authority:

The Club shall be democratically self-governed, deriving its' existence and authority from the consent of the membership in meeting or, in certain circumstances, by mail or email.

Quorum:

A quorum for the transaction of business at any duly called Club meeting is the members present.

Voting:

- a. A simple majority vote of members in good standing shall be required to approve or disprove any matter.
- b. Balloting by electronic or any other means may be undertaken when a proposed matter is deemed to be of such importance or urgency that a total membership vote is advisable.

Article VI - Amendment of Bylaws

Amending Procedure:

- a. These by-laws may be amended by a 2/3 affirmative vote of the members present at a duly called meeting, provided that a prior notice of at least 30 days has been given of the proposed amendment.
- b. Any member of the Club may propose amendments to the by-laws.
- c. Approved amendments to the by-laws become effective immediately or at such time as specified in the amendment.